



Michigan Community Health Worker Alliance

STEERING COMMITTEE MEMBERSHIP GUIDELINES

Minimum 2 year commitment

Criteria for membership

- **Support** MiCHWA's mission statement, goals, and guiding principles and be willing to partner with other members toward activities that support them
- **Support** community health worker practice as an individual on behalf of your agency
- **Attend** at least half of monthly Steering Committee meetings in person and/or via conference call within any given 6-month period or send a substitute in your place
- **Volunteer** for at least one subcommittee or ad-hoc group per year if not co-leading a working group or other committee within MiCHWA
- **Coordinate** with your agency or organization when endorsements, informal sponsorship of MiCHWA events, or other support is needed by MiCHWA of your larger organizational body
- **Collaborate** with other Steering Committee members and with your agency or organization as a way to foster open communication among stakeholders statewide

Additional Responsibilities

- **Keep up-to-date** with Steering Committee activities via e-mail and/or by checking in with the MiCHWA project coordinator
- **Respond** within the stated timeline when possible to e-mail requests for feedback on documents, agendas, meeting minutes, dates, or other items
- **Read** distributed materials in advance of meetings
- **RSVP** for meetings to the project coordinator