



Detroit Health Department Community Health Worker (CHW) Certificate Training

What:

The Detroit Health Department is partnering with the Michigan Community Health Worker Alliance (MiCHWA) and Authority Health to provide a standardized community health worker curriculum. Upon completion, the student will receive a certificate from MiCHWA. Competencies covered include:

- Advocacy and Outreach
- Community and Personal Strategies
- Legal and Ethical Responsibilities
- Teaching and Capacity-building
- Communication Skills and Cultural Competencies
- Coordination, Documentation and Reporting
- Healthy Lifestyles
- Mental Health

To obtain the certificate, all class content must be completed with an 80% passing grade for each competency. Time outside of class for homework assignments is approximately 2 hours per week. Total course hours is 126. Must attend a minimum of 110 hours. (Only 16 hours of absence is permitted.)

Who should attend:

- New and current CHWs who have not received a certificate.
- Space is limited to 25 participants.

Training Pre-Requisites:

- High School Diploma or GED
- Good oral and written communication skills
- Basic computer skills

Dates & Times: Classes:

8:30 am- 5:00 pm

- June 4th, 6th (Tuesday and Thursday)
- June 11th, 13th (Tuesday and Thursday)
- June 18th, 20th (Tuesday and Thursday)
- June 25th, 27th (Tuesday and Thursday)
- July 9th, 11th (Tuesday and Thursday)
- July 16th, 18th (Tuesday and Thursday)
- July 23rd, 25th (Tuesday and Thursday)
- July 30, August 1st (Tuesday and Thursday)
- Graduation will be Thursday, August 1, 2019 from 1:30 p.m. to 3:00 p.m.



Detroit Health Department Michigan Community Health Worker (CHW) Training Certificate

Training Location:

Authority Health
3031 West Grand Boulevard, Suite 450
Detroit, Michigan 48202

Course Overview:

Michigan Community Health Worker Alliance (MiCHWA) Curriculum Topical Areas:

1. Role, Advocacy and Outreach
2. Communication Skills and Cultural Competence
3. Organization and Resources: community and Personal Strategies
4. Teaching and Capacity Building
5. Legal and Ethical Responsibilities
6. Coordination, Documentation and Reporting
7. Healthy Life Styles
8. Mental Health

To obtain the certificate, all class content must be completed with an 80% passing grade for each competency. Between classroom and out-of-class work we estimate a minimum of 126 hours.

Attendance – Students are expected to attend all classes as scheduled. Classes will start promptly at 8:30 a.m. If you cannot attend class, you must contact Rebeca Guzman by email at rguzman@detroitmi.gov prior to the start of class.

Grading policy – Each of the eight competencies is graded separately. The student must achieve 80% in each competency to earn the certificate.

- 95%-100% A
- 90%-94% A-
- 86%-89% B+
- 83%-86% B
- 80%-82% B-
- < 80% is failure of competency

Grading procedure:

- Each competency is graded separately using percentages:
 - 80% of grade = Tests, rubrics for projects and presentations and other assignments
 - 20% of grade = Participation (Homework, arrive on time, cell phone off/vibrate, active involvement in class)

Late assignment policy – There will be weekly assignments including tests and homework.



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Missed classes, tests/presentations, participation points – If the student must miss a class, the student is responsible to obtain the learning/materials missed. Circumstances determine eligibility to extend deadline.

- Contact your instructor immediately if you will miss in-class assignments like presentations.
- Partial participation points can be earned by completing in-class assignments on the students own time.

Required Textbook:

Foundations for Community Health Workers, by Tim Berthold, Editor, Second Edition, Jossey-Bass, 2016.

Questions:

If you have questions call Rebeca Guzmán, Detroit Health Department at 313.310.3130.

Registration Fee:

Registration for this course is \$1,200.00. The MiCHWA Administrative fee is \$200 per participant, which includes the CHW Registry fee for the first year, is included in this tuition cost. When training is completed, all participants will have access to the MiCHWA CHW Registry, and successful participants will automatically be eligible for MiCHWA CHW Certification. Payment is due upon registration and is non-refundable one month prior to the start of the class (June 4, 2019).

To register:

1. Please contact Kelly Herron, Authority Health at kherron@authorityhealth.org to confirm your registration.
2. Make check check payable to:
Southeastern Michigan Health Association, Acct. #8285
3. Mail check and completed registration form to:

**Detroit Health Department
55 West 7 Mile Road
Detroit, MI 48203
Attn: Rebeca Guzman**

Registration closes on Tuesday, May 28, 2019 or until class is filled.



Detroit Health Department
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Registration Form:

Email completed registration form to guzmanr@detroitmi.gov

Please complete the following:

First name: _____ MI _____ Last name: _____

Personal address: _____

City: _____ Zip code: _____

Cell number: _____

Personal email: _____

Employer: _____

Work email: _____

Work phone number: _____

Certification: I certify that the above information is true. I further agree to meet all of the requirements for this course to the best of my ability. I further agree to release training performance information to my employer if requested.

Signature

Date

Sponsoring Organization: _____

Organization address: _____

City: _____ Zip code: _____

Supervisor: _____

Supervisor's email: _____

Supervisor's phone: _____

Certification: I understand and accept the requirements of this training and agree to support the above mentioned employee by allowing work time to attend and complete the assignments required of this course. I also agree to purchase/rent the required textbook for this employee and have it available by the first day of class.

Supervisor Signature

Date